

**You are hereby summoned to a meeting of the  
Transportation Advisory Board  
to be held on:-**

**Date:- Wednesday, 16 May 2018    Venue:- Town Hall, Moorgate Street,  
ROTHERHAM. S60 2TH**  
**Time:- 2.00 p.m.**

**TRANSPORTATION ADVISORY BOARD  
AGENDA**

1. Apologies for Absence
2. Minutes of the previous meeting held on 17th January, 2018 (Pages 1 - 6)
3. Matters arising from the previous minutes (not covered by the agenda items)
4. Rotherham Passenger Transport Interchange - Update
5. South Yorkshire Passenger Transport Executive - Update
6. Bus Operators - Update
  - (1) First Group
  - (2) Stagecoach
  - (3) Rotherham Community Transport
7. Railway Operators - Update
8. Doncaster Sheffield Airport - Update (Pages 7 - 19)

Doncaster Sheffield Airport Masterplan - Public Consultation (pages 7 and 8)

Minutes of the meetings of the Doncaster Sheffield Airport Consultative Committee, both held on 25th January, 2018 (pages 9 to 13) : (i) an ordinary meeting; and (ii) the annual general meeting (pages 14 to 19)
9. Questions on Transport Issues
10. Cycling and Sustainable Transport

*Shua Kemp.*

**Chief Executive**

11. Any other business

12. Date and time of the next meeting

- Wednesday, 15th August, 2018 (2.00 pm start)

**Transportation Advisory Board membership:-**

Cabinet Member for Jobs and the Local Economy & Combined Authority Transport

Committee Member - Councillor Lelliott (Chair)

Combined Authority Transport Committee Member, Councillor Williams

The Leader and the Deputy Leader

One Council Member from each Ward as follows:-

Ward 1 – Jepson

Ward 2 – McNeely

Ward 3 – Buckley

Ward 4 – Mallinder

Ward 5 – Andrews

Ward 6 – Pitchley

Ward 7 –

Ward 8 – D. Cutts

Ward 9 – Beaumont

Ward 10 – Sheppard

Ward 11 – Walsh

Ward 12 – Fenwick- Green

Ward 13 – Jarvis

Ward 14 –

Ward 15 - Cowles

Ward 16 -

Ward 17 - Reeder

Ward 18 – Watson

Ward 19 – Evans

Ward 20 – Hoddinott

Ward 21 –

*Shua Kemp.*

**Chief Executive**

**TRANSPORTATION ADVISORY BOARD****Wednesday, 17th January, 2018**

Present:- Councillor Lelliott (in the Chair); Councillors Beaumont, Cowles, Cusworth, D. Cutts, Fenwick-Green, Jarvis, Jepson, McNeely, Mallinder, Pitchley, Reeder, Russell, Sheppard, Simpson and Walsh; and Mr. N. Broadhead (SYLTE).

Apologies for absence were received from Councillors Andrews, Hoddinott, Whysall and Williams; from Parish Councillor J. R. Swann (Woodsetts Parish Council), Mrs. K. Naylor (Doncaster Sheffield Airport), Mr. A. Parkinson (Rotherham Community Transport) and also from the bus and rail operators.

**45. MINUTES OF THE PREVIOUS MEETING HELD ON 11TH OCTOBER, 2017**

Consideration was given to the minutes of the previous meeting of the Transportation Advisory Board, held on 11th October, 2017.

Agreed:- That the minutes of the previous meeting be approved as a correct record for signature by the Chairman.

**46. QUESTIONS ON TRANSPORT ISSUES**

The Transportation Advisory Board noted the details of various questions on transport matters and the responses to those questions, submitted by Councillors and members of the public, as listed below:-

- 1) Rotherham Central Railway Station – Access by Tram-Train (additional platforms being constructed);
- 2) Railway route between Sheffield, Darnall and Waverley – consideration of an additional railway station;
- 3) Bus service 34 at Whiston – use of double-decker and single-decker buses (including an example of bus service costs);
- 4) Bus fares – suggestion of reduced fares for the shortest journeys;
- 5) Suggestion of a circular route around the Rotherham Borough area, with bus services linking places of interest and leisure/tourist locations;
- 6) Request for the replacement of a damaged bus shelter at Rawmarsh;
- 7) Details of the Northern Connect services (Northern Rail) and the replacement of the Pacer trains with both new and refurbished rolling stock;
- 8) Railway services and the current industrial action.

Discussion also took place on the impact upon the tram-train project, currently under construction and which will link Sheffield, Meadowhall, the Rotherham town centre and Parkgate, of the difficulties being experienced by the Carillion company. This contract was under the control of Network Rail and it was agreed that appropriate information be obtained from Network Rail to enable Elected Members to be provided with details of the progress with the contract and the construction works and the

arrangements for the future maintenance of the tracks and the rolling stock.

Agreed:- That the details of the questions and the responses be noted.

**47. SOUTH YORKSHIRE PASSENGER TRANSPORT EXECUTIVE - UPDATE**

The Transportation Advisory Board noted that Elected Members had already been notified of the various changes to bus services around the Borough area which would take effect from the end of January, 2018.

**48. BUS OPERATORS - UPDATE**

This item was deferred because representatives of the various bus operators had been unable to attend this meeting and were having to focus upon operational matters in view of the current severe weather conditions around the region.

**49. RAILWAY OPERATORS - UPDATE**

This item was deferred because representatives of the railway operators had been unable to attend this meeting. It was noted that industrial action affecting some rail services was continuing.

**50. ROTHERHAM TRANSPORT INTERCHANGE REFURBISHMENT PROJECT - UPDATE**

The Transportation Advisory Board received a presentation from Mr. Gavin Bland (Senior Project Manager, South Yorkshire Passenger Transport Executive) describing the refurbishment of the Rotherham Passenger Transport Interchange and car park. The presentation highlighted the following issues:-

- The original construction of the Interchange during the late 1960s;
- Refurbishment in 1995;
- Concrete degradation and repairs in 2005;
- Construction of a new access bridge to the multi-storey car park in 2011;
- Car park refurbishment scheme developed in 2014, but eventually delayed because of a bus fire in May 2016;
- Development of the Rotherham town centre masterplan, 2016/17;
- Development of combined car park and interchange, 2016/17;
- Temporary bus station to be developed on the Forge island site (application for planning permission reference RB2017/1813), with three temporary stands also to be located at Corporation Street, Rotherham town centre;
- Construction of the car park and interchange to begin on 30 April, 2018;
- Scheduled completion of the interchange (sections A and B) expected to be 21 January, 2019;
- Schedule completion of the car park expected to be 25 March, 2019.

After the presentation, Members discussed the following matters:-

- : the security arrangements for the temporary bus station on the Forge Island site (staffing arrangements, use of closed circuit television systems, locking of gates);
- : movement of buses on the Forge Island site (drive in to stands, reverse out manoeuvring within the station);
- : the impact upon businesses situated near to the interchange and the temporary bus stands;
- : income for the Borough Council in respect of the temporary use of the Forge Island site;
- : the minimal impact upon bus service timetables (nb: there is a specific impact upon the X78 service, which will be under review);
- : the original layout and use of the car park on the Forge Island site (ie: the former supermarket car park) will continue;
- : there will be no impact upon bus fares during the period of the construction works and use of the temporary facilities.

Agreed:- That the information about the refurbishment of the Rotherham Passenger Transport Interchange and car park, as now reported, be noted.

## **51. DONCASTER-SHEFFIELD AIRPORT - UPDATE**

The Transportation Advisory Board received a presentation from Mr. John Huddleston, the Communications and Corporate Affairs Manager of the Doncaster Sheffield Airport concerning the following issues affecting the Airport:-

- : the Airport site is very large, being some 1,600 acres (compared to the 800 acres of the Liverpool Airport); the runway is three kilometres in length, capable of accommodating the largest of modern aircraft;
- : 2017 was a record year, with 1.25 million passengers using the Airport (50% passenger growth over the last three years); the Airport is open every day of the year; 6.1 million people within an hour's drive of the Airport and there are improved road links including the completion of the Great Yorkshire Way;
- : the Airport site has significant capacity which could see it cater for in the region of 25 million passengers per year (similar to Manchester Airport passenger numbers); the capacity of the site is not limited to 25 million and could potentially be up to 40 million passengers with the appropriate

infrastructure investment (comparable to the size of Gatwick Airport);

: during the last financial year, the Doncaster Sheffield Airport was fastest growing airport in the United Kingdom; there has been significant growth in cargo operations;

: named the best airport in the United Kingdom by the Which? magazine;

: there planned enhancements to the surface access to the Airport and also to the terminal buildings; the Airport has a role to play in the stimulation of the local economy, being a key strategic asset for the Sheffield City Region;

: new tenants have been secured on the Aero Yorkshire site, within the Airport campus (Aero Centre Yorkshire is recognised by Central Government); there are links to the Advanced Manufacturing Park at Waverley;

: recent flights added are to Antalya (Turkey), Belfast, Hurghada (Egypt) and to Naples; longer distance destinations are able to be accessed via Amsterdam, Dublin or Paris;

: scope for further on-site development, eg: residential properties, a cinema and restaurants; there is already an Ambulance base on site;

: new contract recently obtained for scheduled freight services;

: the current consideration of improved railway links to the Airport, via Doncaster and the East Coast main line; also, local rail links from Leeds, Lincoln and Sheffield;

: Airport Masterplan to be published for consultation during March, 2018, showing the detailed growth plan to 2037 (as required by the Department for Transport).

Members asked various questions about the pattern of travel from the airport : long-haul destinations; the cost of air travel fares; the growth in the number of passengers using the airport (eg: from the Sheffield area); the links to the Advanced Manufacturing Park at Waverley; competition amongst the various airlines; measures taken to minimise the impact of noise from aircraft; arrangements for animal welfare when travelling by air

Members also requested details of the consultation process about the Airport Masterplan.

Consideration was also given to the minutes of the meeting of the Doncaster Sheffield Airport Consultative Committee, held on 19th October, 2017. The contents of these minutes were noted.

Agreed:- That Mr. Huddleston be thanked for his informative presentation

about the Doncaster Sheffield Airport.

## **52. SHEFFIELD CITY REGION - TRANSPORT STRATEGY CONSULTATION**

The Transportation Advisory Board received a presentation from Mr. David Budd (Assistant Director, Transport with the Sheffield City Region Executive Team) explaining the Sheffield City Region Transport Strategy which was the subject of public consultation. The presentation highlighted the following issues:-

: the public consultation had begun on 8th January 2018 and will last for twelve weeks; the earlier version of this Transport Strategy (drafted in 2011) had now been streamlined to twelve core policies (leaflets about the Strategy were made available for Members);

: the Transport Strategy has refined because of the establishment of the Sheffield City region Combined Authority and Transport for the North, as well as the development of the HS2 high-speed railway project;

: the development of the Strategy was explained – including the use of workshops, discussions with local authorities and approval from the Combined Authority for the consultation process to begin;

: the draft Vision of the Strategy : “we will continue to be a forward-looking City Region with integrated transport connections that support economic growth and improve quality of life for all”;

: the four key themes will each be underpinned by three policies and be supported by a series of 2040 outcomes to measure success;

: the four key themes are : Economic, Social, Environmental and Technological

: Transport Scheme Delivery; the intention to provide integrated public transport throughout the region, removing transport poverty and providing access to jobs; introduction of zero carbon modes of public transport;

: Consultation details are available via this Internet web site:

[sheffieldcityregion.org.uk/transport-strategy-consultation](http://sheffieldcityregion.org.uk/transport-strategy-consultation)

Members asked various questions relating to the progress of the tram-train project; the possible re-use of previously closed branch railway lines; the role of the Transport Strategy within the Northern Powerhouse; the role of the smaller public transport operators; the walking and cycling elements of the Transport Strategy and the overall financial investment in improved transport links.

Agreed:- That Mr. Budd be thanked for his informative presentation about the Sheffield City Region Transport Strategy.

**53. ANY OTHER BUSINESS**

School Bus Services - Anston, Kiveton Park and Wales

Discussion took place on the availability of bus services for secondary school pupils in the Anston, Kiveton Park and Wales area of the Borough. It was confirmed that there were three school buses serving this area, arriving within a period of twenty minutes both at the beginning and at the end of the school day. There was sufficient capacity on these buses to accommodate the number of travelling pupils.

Members commented that the school buses should not be allowed to become overloaded with passengers.

Agreed:- That the information be noted.

**54. DATE AND TIME OF THE NEXT MEETING**

Agreed:- (1) That the next meeting of the Transportation Advisory Board be held at the Town Hall, Rotherham on Wednesday, 16th May, 2018, commencing at 2.00 p.m.

(2) That the next following meeting of the Transportation Advisory Board be held at the Town Hall, Rotherham on Wednesday, 15th August, 2018, commencing at 2.00 p.m.



## The highlights

- An even better airport experience
- More flights to more destinations
- Training and education opportunities
- New leisure facilities for local residents
- Up to 3,000 new homes
- Up to 13,000 new jobs
- Genuine care for the environment
- Boosts for local tourism, construction and business
- £6.5 billion of potential investment by 2037

## What's the next step?

It's essential that everyone in our community has the chance to:

- find out what our plans contain
- comment on those plans
- help shape our local airport for the future.

That's why we're holding a 'public consultation' from 21 March to 16 May 2018, to share information and gather people's views.

### See the masterplan

To view the whole airport masterplan online, visit [flydsa.co.uk/masterplan](http://flydsa.co.uk/masterplan)

### Come to a drop-in

We're running a series of public drop-in sessions: see the plans, ask questions, and tell us what you think.

The venues, dates and times are all at [flydsa.co.uk/masterplan](http://flydsa.co.uk/masterplan)

### Comment online

Our simple online survey will ask you 8 multiple-choice questions, and there's also room for you to add your comments: [flydsa.co.uk/masterplan](http://flydsa.co.uk/masterplan)

### Comment by email

We welcome your views and questions at [masterplan@flydsa.co.uk](mailto:masterplan@flydsa.co.uk)

### Comment by post

Send your thoughts to: Masterplan Consultation, Doncaster Sheffield Airport, Heyford House, Doncaster DN9 3RH



# Masterplan 2018–2037

Find out what our plans  
involve and help shape  
your local airport...

Officially the UK's  
best small airport



Doncaster  
Sheffield  
Airport



# Doncaster Sheffield Airport – where are we today?

DSA is officially the UK's best small airport – but we want to be bigger, with more routes, moving more goods around the globe, and create even more jobs and opportunity for the local community.

We've big plans to do this over the next 20 years, but to make them a reality, we need your support.

We've come a long way since opening in 2005, now flying to 54 destinations, doubling passengers per year over the last 3 years to 1.3 million and providing nearly 1,000 jobs.

We've invested over £200 million in the airport so far, a further £12 million in the Great Yorkshire Way link road and will continue to invest in DSA's future.

## New for summer 2019

Orlando, Florida  
Pula, Croatia  
Hurghada, Egypt  
Kos, Greece  
Bodrum, Turkey  
Enfidha, Tunisia



# Creating a better place to live, work, shop and travel

## Opening up new destinations

We want DSA to be an international gateway, with more flights to more exciting new destinations in Europe and far-away places.

The more you use the airport, the better the case we can make for more.

City breaks, exotic holidays and business trips will be so much easier by flying locally.

## A new employment centre

The masterplan will see the development of the full 2.5 square mile airport site for aviation-related industries, advanced manufacturing and logistics.

It will bring new investment and well paid jobs to our area.

## A bigger and better terminal

Doubling the size of our terminal will create more check-in desks, security and immigration areas, making departures faster for everyone.

You'll enjoy free Wi-Fi throughout, plus fantastic new shops, bars and restaurants.

## Creating a cargo hub

We want DSA to be the UK's next national centre for air freight.

This will keep vital imports and exports moving, attracting more investment to our area.

## New facilities for local residents

An exciting hotel, retail, dining and leisure complex is planned for the airport site to meet the needs of residents and a growing airport community.

## New homes, jobs and skills

The masterplan expects to build up to 3,000 new homes, and create up to 13,000 new jobs on site.

New training and education opportunities will bring new skills to local people of all ages.

## Consultative Committee

### DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

#### ORDINARY MEETING

**25 JANUARY 2018**

PRESENT: Alan Tolhurst OBE (Chair)

A Bosmans (FODSA), R Cooke (Doncaster Sheffield Airport), Councillor S Cox (Doncaster MBC), Town Councillor A Cropley (Bawtry Town Council), Councillor M Greenhalgh (Doncaster MBC), Councillor D Lelliott (Rotherham MBC), Parish Councillor N McCarron (Blaxton Parish Council), Councillor J Milne (West Lindsey District Council), Councillor B Mordue (Doncaster MBC), K Naylor (Doncaster Sheffield Airport), Councillor C Perraton-Williams (Lincolnshire County Council), Councillor M Quigley MBE (Nottinghamshire County Council), Councillor I Saunders (Sheffield City Council), A Shirt (Committee Secretary), Y D Woodcock (Ex-Officio) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies were received from: P Cole, Councillor M Cooper, M Cotterill, Councillor R Franklin, County Councillor C Pearson, Councillor D Pidwell and M Di Salvatore

#### 1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed everyone to the Ordinary meeting of the Airport Consultative Committee (ACC).

Apologies for absence were noted as above.

#### 2 ANNOUNCEMENTS

There were no announcements.

#### 3 MINUTES OF THE MEETING HELD ON 19 OCTOBER 2017

RESOLVED – That the minutes of the ACC meeting held on 19 October 2017 be agreed as a correct record.

#### 4 MATTERS ARISING

##### i) DSA's New Master Plan

Members were informed that the new Master Plan would be published on the DSA website around March / April 2018 for public consultation.

5 AIRPORT ACTIVITIES UPDATE REPORT

R Cooke provided the Committee with an update on airport activities. In summary it was reported that:-

- From 1<sup>st</sup> April to 31<sup>st</sup> December 2017, 1.3 million passengers had travelled from DSA.
- In the period 1<sup>st</sup> December to 31<sup>st</sup> December 2017, there had been a 2.4% growth in passenger numbers compared to the same period in 2016.
- Passenger numbers were beginning to steady; during December 2017, passenger numbers were down by 3%, mainly due to reductions in capacity by Wizz Air, post-Brexit. Although, there had been 8.9% growth in passenger numbers reported by Wizz Air.
- Flybe operations continued to perform very well, with a 4.3% increase in passenger numbers year-on-year.
- Flybe would be making changes to the aircrafts operated from DSA with the introduction of Embraer 125 aircrafts.
- TUI had added three new routes to its summer 2018 schedule to Kefalonia, Naples and Antalya.
- The Aviation Development Team at DSA continued to work with carriers regarding future opportunities at DSA.
- From 1<sup>st</sup> April 2017 to 31<sup>st</sup> December 2017, there had been a 7.5% decline in cargo transported from DSA. It was explained that the decline was due to DHL operations being handled by DSA in November/December 2016, whilst the runway at East Midlands Airport was being re-surfaced.
- Overall cargo operations were up by 3.2% year-on-year.
- DSA had secured two scheduled cargo contracts, with a third contract looking very likely in the next few days.
- Throughout January 2018 there had been a large number of Antonov AN 12 movements from DSA shipping car parts to Gothenburg.
- DSA's revised Master Plan was currently being finalised and would be published early into the 2018/19 financial year.
- Improvement works funded by the Local Enterprise Partnership Cargo Project, were almost complete on the Northern remote stands and taxiways of the runway. High-mass LED lighting had now been installed on the runway.
- The 2<sup>nd</sup> phase of the Local Enterprise Partnership Cargo Project was to re-configure and develop Hangar 1 to provide an improved through freight handling service.

- Development works had now commenced to extend the Airport's Premium Lounge to create extra capacity. The Premium Lounge would re-open to passengers in March 2018.
- Planning permission had recently been granted by Doncaster MBC to the Vulcan to the Sky Trust for the development of a new Heritage Hangar and Visitor Centre housing the Vulcan.
- A project was scheduled to commence shortly to widen the engine test bay area and to create an access road to enable access for larger aircrafts and trucks etc.
- Following the recent announcement that Carillion (main site contractor for the second and final phase of the Great Yorkshire Way) had entered into liquidation, discussions and negotiations had taken place with all partners, and it had been confirmed that Tarmac would become the sole and main contractor for the scheme which would complete the direct link to DSA from the motorway network at Junction 3 of the M18.
- Public consultation on proposed changes to the airspace around DSA had officially closed on 22 December 2017. The following key points were noted:-
  - 50% of responders were in support of the proposals;
  - 25% of responders had no comments or no objections to the proposals; and
  - 25% of responders objected to the proposals.

DSA were currently in the process of analysing all responses submitted and compiling a report on the consultation. DSA would then compile a formal Airspace Change Proposal (ACP) for submission to the Civil Aviation Authority (CAA), together with the proposed procedure designs in late February 2018.

The CAA would then assess the ACP in accordance with the Civil Aviation Publication 725 and the procedure designs in accordance with the provisions set out in Civil Aviation Publications 778 and 785. A regulatory decision on the ACP was expected in June 2018.

If the CAA approved the ACP and the associated procedure designs, DSA would then anticipate the procedures would be promulgated in the UK Aeronautical Information Publication for implementation around November / December 2018.

Members were thanked for submitted their responses and for publicising the consultation to their respective organisations.

Following a question from Councillor Quigley MBE, R Cooke outlined the process undertaken by DSA's Aviation Development Team to attract airlines to DSA.

RESOLVED – That the update be noted.

6 COMMUNITY INVESTMENT FUND UPDATE

K Naylor reported that, following concerns raised by Members of the Noise Monitoring and Environmental Sub-Committee, the criteria for the Community Investment Fund had been revised and consulted upon with Members of the Sub-Committee to take account of their concerns.

The Committee was informed that three applications held in abeyance last year, had now been assessed against the new funding criteria and a decision had been made to support all three applications from the Community Investment Fund.

It was also reported that the budget for the 2017/18 Community Investment Fund was now fully committed. A total of five projects had been supported by DSA in 2017/18.

RESOLVED – That the update be noted.

7 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 7 DECEMBER 2017

The draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 7 December 2017 were presented for Members' information.

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 7 December 2017 be noted.

8 ANY OTHER BUSINESS

i) Drones

The Committee noted that the Government had announced plans to publish drone / UAV legislation in Spring 2018, to deliver some of the key measures set out in its July 2017 consultation response.

On a related matter, Parish Councillor McCarron reported that she had recently tried to report the sighting of a drone in Blaxton to the Airport, without success.

R Cooke agreed to investigate with Air Traffic Control. **ACTION: R Cooke**

ii) Passengers with Reduced Mobility (PRM) Accessibility Open Day – Monday 5 February 2018

K Naylor reported that DSA would be hosting a PRM Accessibility Open Day on Monday 5 February 2018 for groups and individuals who are interested in finding out more about accessibility at the airport. **ACTION: K Naylor / A Shirt to forward further details regarding the Open Day onto Members.**

***Post meeting note – the PRM Accessibility Open Day scheduled for Monday 5 February 2018, has been rescheduled to Monday 26 March 2018.***

iii) ACC Member Visits to Observe Airport Operations

A Tolhurst reported that the Airport would be arranging for Members to receive a tour of the airfield, terminal building and cargo hangar during the forthcoming year.

9 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the Airport Consultative Committee be held on Thursday 12 April 2018 at 10:00 am in the Blenheim Meeting Room, Heyford House, Doncaster Sheffield Airport.

CHAIR



## **Consultative Committee**

### **DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE**

#### **ANNUAL GENERAL MEETING**

#### **25 JANUARY 2018**

PRESENT: Alan Tolhurst OBE (Chair)  
A Bosmans (FODSA), R Cooke (Doncaster Sheffield Airport), Councillor S Cox (Doncaster MBC), Town Councillor A Cropley (Bawtry Town Council), Councillor M Greenhalgh (Doncaster MBC), Councillor D Lelliott (Rotherham MBC), Parish Councillor N McCarron (Blaxton Parish Council), Councillor J Milne (West Lindsey District Council), Councillor B Mordue (Doncaster MBC), K Naylor (Doncaster Sheffield Airport), Councillor C Perraton-Williams (Lincolnshire County Council), Councillor M Quigley MBE (Nottinghamshire County Council), Councillor I Saunders (Sheffield City Council), A Shirt (Committee Secretary), Y D Woodcock (Ex-Officio) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies were received from: P Cole, Councillor M Cooper, M Cotterill, Councillor R Franklin, County Councillor C Pearson, Councillor D Pidwell and M Di Salvatore

#### **1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair welcomed Members to the twelfth Annual General Meeting of Doncaster Sheffield Airport Consultative Committee.

Introductions were made and apologies for absence were noted as above.

#### **2 MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 25 JANUARY 2017**

RESOLVED – That the minutes of the Annual General Meeting held on 25 January 2017 be agreed as a correct record.

#### **3 MATTERS ARISING**

No matters were noted as arising.

#### **4 CHAIRMAN'S ANNUAL REPORT**

##### **Introduction**

The Chair commented that preparing an Annual Report was always a challenge, not least to decide what to include given that the Committee consider most national and local key issues at its regular meetings.



Thus, what the Chair had included in his Annual Report would not be new to Members. That said, there were a number of events from 2017 that he wished to report upon.

## Brexit

A year ago, much of Members' discussion was on the Referendum result. Over the past twelve months Members continued to speculate on what relationship Britain would have with the EU after Brexit.

Members had wondered about the impact the final agreement would have on the economy and on Aviation. The Committee had tendered the view that Aviation is so important that clarity on the future is urgently required in order to provide much needed reassurance for carriers and airports.

Members had taken the view that balancing aviation growth with negative environmental impacts was one of the greatest challenges facing the sector. Members had also said that delivering a high quality journey experience was crucial, and that safety and security in the air and on the ground are of utmost importance.

However, one year on from the last AGM and the future for aviation is no clearer. And yet, as the Committee had been reminded several times during the year, airlines and travel companies start planning at least 12 months in advance; so they are now looking at plans for 2019 when the UK will no longer be a member of the EU.

At the last ACC meeting, Members had received a DfT briefing on air services agreements. Members had been told that the UK currently has formal agreements with 155 countries and that, when the UK leaves the EU, new arrangements would be required with the 27 EU members and new bilateral arrangements would be necessary with 17 non-EU markets.

While this is a challenging task, the DfT has said its aim is to ensure that at least one year before Brexit, the UK will have reached an understanding with each of the countries involved. But one year before Brexit will be 29 March this year, just two months away!

## Travel

Although there are many questions that are left hanging in the air, there are some things of note from 2017.

It had been suggested that air travel is past its peak in profitability, especially on the transatlantic route, and yet, despite the adverse experiences of some, new airlines have been started up in competition with established names. Norwegian and Level are good examples of businesses that are challenging some traditional markets.

As for the cost of air travel, airlines are seeking every opportunity to generate revenue, while keeping base fares as low as possible.

Maybe having to pay extra for food and putting luggage in the hold is reasonable but, fancy, now having to pay more to be able to sit with your family and friends?

## Adverse Events

2017 was an interesting year for other reasons.

There was the collapse of Monarch, and who could forget the drama over the Ryanair mismanagement of its pilots' leave schedules, or the pilot and crew strikes, or especially the chaos created by the IT failure at BA when 75 thousand passengers were affected.

And, there remains the vexed question of the level of Air Passenger Duty charged in the UK. As it is, people travelling from the UK face the highest aviation taxes of any significant economy. For example, UK APD is double that of Germany. This must have an impact on the UK competitiveness with mainland Europe airports.

And, what impact will LHR development have on regional airports?

Only last week the first proposals for the new runway at LHR were published with no clear indication on which option is preferred.

## Drones

One area for positive development was the consultation on the use of drones.

Committee Members had contributed to the national consultation, and legislation was expected to be introduced in Spring this year with heavy fines being considered for inappropriate use of drones.

## Airspace Changes

The consultation of airspace change was another subject on which Members' had commented on. The new system was designed to make the overall process more transparent, although it puts more pressure on airports when preparing change proposals.

The path the Airport followed last year on making limited but, important changes at DSA was an example of the thoroughness the consultation process requires. The ACC was kept fully in the picture on the impact of the proposals and, as a result there was a good response to the consultation.

## Cargo/Freight

Turning to look more closely at the local scene, it was good to hear during the year that freight operations continued to grow and that, in the first half of the 2017/18 financial year, 3,500 tonnes of cargo had been processed through DSA, which was more than in the whole of 2016.

The partnership contract with Network Airline Management for weekly scheduled flights was a real coup for DSA management, as was securing the second scheduled fruit and vegetable service.

Furthermore, Hangar 1 was being developed to provide an improved through freight handling service, which adds to making DSA one of the most user-friendly freight airports.

## Passengers

Committee Members were pleased to note that passenger numbers had increased during the year, and Steve Gill's prediction that passenger throughput would grow to 8 million a year by 2037 was most welcome.

DSA was again rated in the Which? magazine by passengers as the best small airport in the UK. The study into the development of a rail loop off the East Coast mainline must surely serve to increase attractiveness of DSA to airlines and passengers.

## PRM

It was good to hear that DSA had been assessed in the 'Good' category for the measures taken to cater for passengers with disabilities. As part of its monitoring role, the Committee had an excellent briefing on the facilities at DSA and the changes being made.

The Committee welcomed the aim of moving from the 'Good' category to the 'Very Good'.

## Vulcan

The year ended with the news that planning permission had been granted for the development of the new Heritage Hangar and Visitor Centre based upon the Vulcan. It was good to know that the aircraft would remain at DSA where it has such strong connections.

The new Heritage Hangar and Visitor Centre would be an education and tourist attraction and would hopefully trigger young people's interest in engineering and aviation.

## Community Investment Fund

One item which generated much discussion in the year was application of the Peel Community Investment Fund. The Committee had heard that the nature of the Fund had changed over the years and, after much debate, a revised version of the Fund conditions was produced.

## Committee Membership

Aviation and environmental issues are becoming more specialised and are usually outside the immediate knowledge base of most Committee Members. The briefings received during the year on the proposed airspace changes at DSA were prime examples of the complex nature of aviation operations which Members have to consider.

As Members have become more familiar with aviation terms, concepts and their ability to add value has increased, which has been to the benefit of the airport operator and those affected by operations at DSA.

But, if Members are to continue to have an influence it is important that membership of the Committees are as stable as possible.

The Chair therefore, reminded everyone of the importance of regular attendance at meetings and asked Members to stress on their respective organisations the need to keep membership changes as few as possible.

### Conclusion

The Chair rounded up his Annual Report by thanking Members for their continued support of the Committee.

On behalf of the Committee, the Chair thanked Steve Gill and his colleagues for their openness about operations at DSA and their willingness to engage with local communities.

The Chair gave a special mention to the Committee's Secretary, Andrew, who had kept Members on the straight and narrow and, without whom the Committee could not function.

Y Woodcock, on behalf of all Members thanked A Tolhurst for his Annual Report and his continued work on behalf of the Airport Consultative Committee.

RESOLVED – That the Chair's Annual Report be noted.

## 5 ANNUAL MEMBERSHIP UPDATE

A report of the Committee Secretary was presented setting out the current membership of the Airport Consultative Committee and the Noise Monitoring and Environmental Sub-Committee.

RESOLVED – That the Committee notes the current membership of the Airport Consultative Committee and Noise Monitoring and Environmental Sub-Committee.

## 6 DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE'S CONSTITUTION UPDATE

A revised version of the Committee's Constitution was presented for Members' approval. A new paragraph had been added to the Constitution setting out the procedure that would be adopted to allocate three representatives from the Noise Monitoring and Environmental Sub-Committee to the ACC.

On a separate issue, Parish Councillor McCarron commented that, in her opinion a number of the duties listed in the Noise Monitoring and Environmental Sub-Committee's terms of reference were not being discussed at meetings.

A Tolhurst asked Parish Councillor McCarron to forward her concerns onto him for addressing. **ACTION: Parish Cllr McCarron / A Tolhurst / K Naylor**

RESOLVED – That the Committee agrees to adopt the updated Constitution presented at today's meeting.

7 SCHEDULE OF MEETINGS 2018

RESOLVED – That the following schedule of meetings be agreed:-

Airport Consultative Committee

Thursday 25 January 2018 (AGM and Ordinary)

Thursday 12 April 2018

Thursday 12 July 2018

Thursday 18 October 2018

Noise Monitoring and Environmental Sub-Committee

Thursday 15 March 2018

Thursday 28 June 2018

Thursday 13 September 2018

Thursday 6 December 2018

All meetings will commence at 10:00 am in the Blenheim meeting room in Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

CHAIR